

# September 2024 – March 2025 Delivery Schedule



## Route 13

Cheyenne

Driver: Jens

Departure: 7:00 A.M.

<b>Order Deadline Date</b> <i>Orders must be submitted by 2 P.M.</i>	<b>Delivery Date</b>
Thursday, September 12 <sup>th</sup>	Wednesday, September 18 <sup>th</sup>
Thursday, October 10 <sup>th</sup>	Wednesday, October 16 <sup>th</sup>
Thursday, November 14 <sup>th</sup>	Wednesday, November 20 <sup>th</sup>
Thursday, December 12 <sup>th</sup>	Wednesday, December 18 <sup>th</sup>
Thursday, January 9 <sup>th</sup>	Wednesday, January 15 <sup>th</sup>
Thursday, February 13 <sup>th</sup>	Wednesday, February 19 <sup>th</sup>
Thursday, March 13 <sup>th</sup>	Wednesday, March 19 <sup>th</sup>

### **Please Note:**

- It is best to place your order no more than 3 days prior to the order deadline date, to ensure the freshest items are available to you.
- Orders received after the posted deadline cannot be processed in time for delivery and will be rejected.
- Partners may place only one order per delivery date. Additional orders will be rejected.
- Please have personnel on site to receive and verify all items are delivered.
- Please have street access and foot path cleared before time of delivery, to ensure the safety of our drivers and your volunteers.
- There is a \$0.04 per pound delivery fee per agency – Capped at \$100.

<b>Agency ID</b>	<b>Agency Name</b>	<b>Delivery Window</b>
<i>Cheyenne</i>		
A2770	Element Church	10:30 a.m. (+/- 1 hour)
A1038	The Salvation Army a CA Corp Cheyenne	11:00 a.m. (+/- 1 hour)
Donor	Walmart DC Pick Up	

Holiday Closure Notice – We will be closed on these upcoming dates for holiday observances:

*Labor Day – Monday, September 2<sup>nd</sup>*                      *Christmas Day – Wednesday, December 25<sup>th</sup>*  
*Thanksgiving Day – Thursday, November 28<sup>th</sup>*      *New Years Day – Wednesday, January 1<sup>st</sup>*  
*and Friday, November 29<sup>th</sup>*

Please contact us if you need assistance with shopper updates, ordering, or any other questions:

Phone: **307-265-2172**

Email: [helpdesk@wyomingfoodbank.org](mailto:helpdesk@wyomingfoodbank.org)

Updated 08/16/2024