

March 2024 – September 2024 Delivery Schedule



Route 22

Medicine Bow - Laramie

Driver: Jens

Departure: 6 A.M.

Order Deadline Date <i>Orders must be submitted by 2 P.M.</i>	Delivery Date
Friday, March 22 nd	Thursday, March 28 th
Friday, April 19 th	Thursday, April 25 th
Friday, May 17 th	Thursday, May 23 rd
Friday, June 21 st	Thursday, June 27 th
Friday, July 19 th	Thursday, July 25 th
Friday, August 16 th	Thursday, August 22 nd
Friday, September 20 th	Thursday, September 26 th

Please Note:

- It is best to place your order no more than 3 days prior to the order deadline date, to ensure the freshest items are available when shopping and when preparing your order for delivery.
- Orders received after the deadline date and time cannot be processed in time for delivery and will have to be rejected.
- Partners may place only one order per delivery date. Additional orders will be rejected.
- Please have personnel on site to receive and verify all items delivered.
- Please have street access and foot path cleared before time of delivery, to ensure the safety of our drivers and your volunteers.
- There is a \$0.04 per pound delivery fee per agency – Capped at \$100.

Agency ID	Agency Name	Delivery Window
<i>Laramie</i>		
A2248	Laramie Soup Kitchen	9:00 a.m. (+/- 1 hour)
A1100	Laramie Interfaith + TEFAP + CSFP	10:00 a.m. (+/- 1 hour)
A0325	Developmental Preschool Daycare (Drop off at Laramie Interfaith)	10:00 a.m. (+/- 1 hour)
A3004	Central Kitchen Totes of Hope	11:00 a.m. (+/- 1 hour)
A3350	WyoTech Foundation	11:30 a.m. (+/- 1 hour)
<i>Medicine Bow</i>		
A3175	Friends of Medicine Bow Museum	1:30 p.m. (+/- 1 hour)

Important Notices:

Holiday Closure Notice – We will be closed on these upcoming dates for holiday observances.

Memorial Day – Monday, May 27th

Labor Day – Monday, September 2nd

Independence Day – Thursday, July 4th

Please contact us if you need assistance with shopper updates, ordering, or any other questions:

Phone: **307-265-2172**

Email: helpdesk@wyomingfoodbank.org

Updated 03/01/2024