

# March 2024 – September 2024 Delivery Schedule



## Route 16

Cheyenne

Driver: LaKreshia

Departure: 6:30 A.M.

<b>Order Deadline Date</b> <i>Orders must be submitted by 2 P.M.</i>	<b>Delivery Date</b>
Monday, March 11 <sup>th</sup>	Friday, March 15 <sup>th</sup>
Monday, April 15 <sup>th</sup>	Friday, April 19 <sup>th</sup>
Monday, May 13 <sup>th</sup>	Friday, May 17 <sup>th</sup>
Monday, June 17 <sup>th</sup>	Friday, June 21 <sup>st</sup>
Monday, July 15 <sup>th</sup>	Friday, July 19 <sup>th</sup>
Monday, August 12 <sup>th</sup>	Friday, August 16 <sup>th</sup>
Monday, September 16 <sup>th</sup>	Friday, September 20 <sup>th</sup>

### Please Note:

- It is best to place your order no more than 3 days prior to the order deadline date, to ensure the freshest items are available when shopping and when preparing your order for delivery.
- Orders received after the deadline date and time cannot be processed in time for delivery and will have to be rejected.
- Partners may place only one order per delivery date. Additional orders will be rejected.
- Please have personnel on site to receive and verify all items delivered.
- Please have street access and foot path cleared before time of delivery, to ensure the safety of our drivers and your volunteers.
- There is a \$0.04 per pound delivery fee per agency – Capped at \$100.

<b>Agency ID</b>	<b>Agency Name</b>	<b>Delivery Window</b>
<i>Cheyenne</i>		
A1039	St Joseph's Church	9:30 a.m. (+/- 1 hour)
Donor	Walmart DC Pick Up	10:30 a.m.

### Important Notices:

Holiday Closure Notice – We will be closed on these upcoming dates for holiday observances.

*Memorial Day – Monday, May 27<sup>th</sup>*

*Labor Day – Monday, September 2<sup>nd</sup>*

*Independence Day – Thursday, July 4<sup>th</sup>*

Please contact us if you need assistance with shopper updates, ordering, or any other questions:

Phone: **307-265-2172**

Email: [helpdesk@wyomingfoodbank.org](mailto:helpdesk@wyomingfoodbank.org)

Updated 03/01/2024