

# March 2024 – September 2024 Delivery Schedule



## Route 10

Guernsey – Torrington – LaGrange – Pine Bluffs

Driver: Jens

Departure: 5 A.M.

Order Deadline Date <i>Orders must be submitted by 2 P.M.</i>	Delivery Date
Friday, March 8 <sup>th</sup>	Thursday, March 14 <sup>th</sup>
Friday, April 5 <sup>th</sup>	Thursday, April 11 <sup>th</sup>
Friday, May 3 <sup>rd</sup>	Thursday, May 9 <sup>th</sup>
Friday, June 7 <sup>th</sup>	Thursday, June 13 <sup>th</sup>
Friday, July 5 <sup>th</sup>	Thursday, July 11 <sup>th</sup>
Friday, August 2 <sup>nd</sup>	Thursday, August 8 <sup>th</sup>
Friday, September 6 <sup>th</sup>	Thursday, September 12 <sup>th</sup>

### Please Note:

- It is best to place your order no more than 3 days prior to the order deadline date, to ensure the freshest items are available when shopping and when preparing your order for delivery.
- Orders received after the deadline date and time cannot be processed in time for delivery and will have to be rejected.
- Partners may place only one order per delivery date. Additional orders will be rejected.
- Please have personnel on site to receive and verify all items delivered.
- Please have street access and foot path cleared before time of delivery, to ensure the safety of our drivers and your volunteers.
- There is a \$0.04 per pound delivery fee per agency – Capped at \$100.

Agency ID	Agency Name	Delivery Window
<i>Guernsey</i>		
A2115	Guernsey Totes of Hope	7:30 a.m. (+/- 1 hour)
A2242	Guernsey Community Food Pantry	7:30 a.m. (+/- 1 hour)
<i>Torrington</i> ★ Drop Site: 626 West 25 <sup>th</sup> , Torrington		
A1717	Torrington Middle School Totes of Hope ★	9:00 a.m. (+/- 1 hour)
A1006	St. Joseph's Children's Home ★	9:00 a.m. (+/- 1 hour)
A1122	Senior Friendship Center ★	9:00 a.m. (+/- 1 hour)
A2625	Eastern Wyoming College ★	9:00 a.m. (+/- 1 hour)
A2838	Torrington Food Pantry / WYO HELP + TEFAP + CSFP	9:30 a.m. (+/- 1 hour)
<i>LaGrange</i>		
A2087	LaGrange Bible Missionary Church	10:30 a.m. (+/- 1 hour)
<i>Pine Bluffs</i>		
A3094	Pine Bluffs Senior Center Inc	12:00 p.m. (+/- 1 hour)

### Important Notices:

Holiday Closure Notice – We will be closed on these upcoming dates for holiday observances.

*Memorial Day – Monday, May 27<sup>th</sup>*

*Labor Day – Monday, September 2<sup>nd</sup>*

*Independence Day – Thursday, July 4<sup>th</sup>*

Please contact us if you need assistance with shopper updates, ordering, or any other questions:

Phone: 307-265-2172

Email: [helpdesk@wyomingfoodbank.org](mailto:helpdesk@wyomingfoodbank.org)

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