

March 2024 – September 2024 Delivery Schedule



Route 13

Cheyenne

Driver: Jens

Departure: 7:00 A.M.

Order Deadline Date <i>Orders must be submitted by 2 P.M.</i>	Delivery Date
Thursday, March 14 th	Wednesday, March 20 th
Thursday, April 11 th	Wednesday, April 17 th
Thursday, May 9 th	Wednesday, May 15 th
Thursday, June 13 th	Wednesday, June 19 th
Thursday, July 11 th	Wednesday, July 17 th
Thursday, August 15 th	Wednesday, August 21 st
Thursday, September 12 th	Wednesday, September 18 th

Please Note:

- It is best to place your order no more than 3 days prior to the order deadline date, to ensure the freshest items are available when shopping and when preparing your order for delivery.
- Orders received after the deadline date and time cannot be processed in time for delivery and will have to be rejected.
- Partners may place only one order per delivery date. Additional orders will be rejected.
- Please have personnel on site to receive and verify all items delivered.
- Please have street access and foot path cleared before time of delivery, to ensure the safety of our drivers and your volunteers.
- There is a \$0.04 per pound delivery fee per agency – Capped at \$100.

Agency ID	Agency Name	Delivery Window
<i>Cheyenne</i>		
A2770	Element Church	10:30 a.m. (+/- 1 hour)
A1038	The Salvation Army a CA Corp Cheyenne	11:00 a.m. (+/- 1 hour)
Donor	Walmart DC Pick Up	

Important Notices:

Holiday Closure Notice – We will be closed on these upcoming dates for holiday observances.

Memorial Day – Monday, May 27th

Labor Day – Monday, September 2nd

Independence Day – Thursday, July 4th

Please contact us if you need assistance with shopper updates, ordering, or any other questions:

Phone: **307-265-2172**

Email: helpdesk@wyomingfoodbank.org

Updated 03/01/2024