

Nov 2022 – March 2023 Delivery Schedule



Route 27

Gillette – Sundance – Upton – Newcastle - Lusk

Driver: James

Departure: 6 A.M.

Order Due Date <i>Orders must be submitted by 3 P.M.</i>	Delivery Date
Wednesday, January 11 th	Tuesday, January 17 th
Wednesday, February 15 th	Tuesday, February 21 st
Wednesday, March 15 th	Tuesday, March 21 st

Please Note:

- We recommend placing an order no more than 4 days prior to the order deadline
- Partners may place only one order per delivery
- Orders placed after due date and time cannot be processed in time for delivery
- There is a \$0.04 per pound delivery fee per agency – Capped at \$100
- Product refused at time of delivery is subject to a \$50 restocking fee
- Please have personnel on site to receive and verify deliveries
- Please have street access and foot path cleared before time of delivery

Agency ID	Agency Name	Delivery Window
<i>Gillette</i>		
A1043	Council of Community Services Gillette	8:00 a.m. (+/- 1 hour)
<i>Sundance</i> * Drop Site: 122 State Highway 585, Sundance		
A1056	Crook County Council of County Services	9:30 a.m. (+/- 1 hour)
A1992	Sundance Totes of Hope *	9:30 a.m. (+/- 1 hour)
<i>Upton</i>		
A1059	Upton Community Food Bank	11:00 a.m. (+/- 1 hour)
<i>Newcastle</i>		
A1051	BREAD	12:00 p.m. (+/- 1 hour)
<i>Lusk</i>		
A1175	Niobrara Senior Center Inc	2:00 p.m. (+/- 1 hour)

Important Notices:

Holiday Closure Notice – Our office will be closed on these upcoming dates for holiday observances.

*Thanksgiving – November 24th – 25th
New Year's Day (observed) - January 2nd*

Christmas (observed) – December 26th

Please contact us if you need assistance with shopper updates, ordering, or any other questions:

Phone: 307-265-2172

Email: helpdesk@wyomingfoodbank.org

Updated 11/1/2022