

Nov 2022 – March 2023 Delivery Schedule



Route 21

Casper (St. Anthony CSFP) - Alcova

Driver: Kendra

Departure: 7:30 A.M.

Order Due Date <i>Orders must be submitted by 3 P.M.</i>	Delivery Date
Wednesday, December 21 st (<i>adjusted for Christmas</i>)	Wednesday, December 28 th
Thursday, January 19 th	Wednesday, January 25 th
Thursday, February 16 th	Wednesday, February 22 nd
Thursday, March 16 th	Wednesday, March 22 nd

Please Note:

- We recommend placing an order no more than 4 days prior to the order deadline
- Partners may place only one order per delivery
- Orders placed after due date and time cannot be processed in time for delivery
- There is a \$0.04 per pound delivery fee per agency – Capped at \$100
- Product refused at time of delivery is subject to a \$50 restocking fee
- Please have personnel on site to receive and verify deliveries
- Please have street access and foot path cleared before time of delivery

Agency ID	Agency Name	Delivery Window
<i>Alcova</i>		
A0040	Alcova Community Church Food Pantry	8:00 a.m. (+/- 1 hour)
<i>Casper</i>		
A2841	St. Anthony's Manor + CSFP	10:00 a.m. (+/- 1 hour)

Important Notices:

Holiday Closure Notice – Our office will be closed on these upcoming dates for holiday observances.

Thanksgiving – November 24th – 25th

Christmas (observed) – December 26th

New Year's Day (observed) - January 2nd

Please contact us if you need assistance with shopper updates, ordering, or any other questions:

Phone: **307-265-2172**

Email: helpdesk@wyomingfoodbank.org

Updated 11/1/2022