

# Nov 2022 – March 2023 Delivery Schedule



## Route 12

*Pavilion – Kinnear – Dubois – Lander*

Driver: Jens

Departure Time: 5 A.M.

<b>Order Due Date</b> <i>Orders must be submitted by 3 P.M.</i>	<b>Delivery Date</b>
Wednesday, January 11 <sup>th</sup>	Tuesday, January 17 <sup>th</sup>
Wednesday, February 15 <sup>th</sup>	Tuesday, February 21 <sup>st</sup>
Wednesday, March 15 <sup>th</sup>	Tuesday, March 21 <sup>st</sup>

### Please Note:

- We recommend placing an order no more than 4 days prior to the order deadline
- Partners may place only one order per delivery
- Orders placed after due date and time cannot be processed in time for delivery
- There is a \$0.04 per pound delivery fee per agency – Capped at \$100
- Product refused at time of delivery is subject to a \$50 restocking fee
- Please have personnel on site to receive and verify deliveries
- Please have street access and foot path cleared before time of delivery

<b>Agency ID</b>	<b>Agency Name</b>	<b>Delivery Window</b>
<i>Pavilion</i>		
A2332	Warm Valley Baptist Church	8:00 a.m. (+/- 1 hour)
<i>Kinnear</i>		
A2583	Sunnyside Church of the Nazarene Totes of Hope	8:30 a.m. (+/- 1 hour)
<i>Dubois</i>		
A1041	St. Thomas Episcopal Church + TEFAP	10:30 a.m. (+/- 1 hour)
<i>Lander</i>		
A2026	Fremont CSD 1 Totes of Hope	11:30 a.m. (+/- 1 hour)
A1047	Lander Care and Share Food Bank + TEFAP	12:00 p.m. (+/- 1 hour)
A2810	Lander United Methodist Church	12:30 p.m. (+/- 1 hour)

### Important Notices:

Holiday Closure Notice – Our office will be closed on these upcoming dates for holiday observances.

*Thanksgiving – November 24<sup>th</sup> – 25<sup>th</sup>  
New Year's Day (observed) - January 2<sup>nd</sup>*

*Christmas (observed) – December 26<sup>th</sup>*

Please contact us if you need assistance with shopper updates, ordering, or any other questions:

Phone: **307-265-2172**

Email: [helpdesk@wyomingfoodbank.org](mailto:helpdesk@wyomingfoodbank.org)

Updated 11/1/2022