

# UPDATED March – June 2022 Delivery Schedule



## Route 8

Moorcroft – Sundance – Upton – Newcastle – Lusk

Driver: Jens

Order Due Date <i>Orders must be submitted by 5 A.M.</i>	Delivery Date
Friday, April 8, 2022	Wednesday, April 13, 2022
Friday, May 6, 2022	Wednesday, May 11, 2022
Friday, June 3, 2022	Wednesday, June 8, 2022

- Partners may place only one order per delivery
- For an order to be processed it must be a minimum of 500 lb.
- Orders placed after due date and time will not be able to be processed
- There is a \$0.04 per pound delivery fee per agency – Capped at \$100
- Product refused at time of delivery is subject to a \$50 restocking fee
- Please have personnel on site to receive deliveries
- Please have street access and foot path cleared before time of delivery

Agency ID	Agency Name	Delivery Window
<i>Moorcroft</i>		
A2859-1; 2	Moorcroft Interfaith Community	9:30 a.m. (+/- 1 hour)
<i>Sundance</i> * Drop Site: 122 State Highway 585, Sundance		
A1056-1; - 2	Crook County Council of County Services	10:30 a.m. (+/- 1 hour)
A1992-2	Sundance Totes of Hope *	10:30 a.m. (+/- 1 hour)
<i>Upton</i>		
A1059-1; - 2	Upton Community Food Bank	12:00 p.m. (+/- 1 hour)
<i>Newcastle</i>		
A1051-1; 2	BREAD	1:00 p.m. (+/- 1 hour)
A1074-1	Weston County Senior Services	1:30 p.m. (+/- 1 hour)
A2020-1	Weston County School District Totes of Hope	2:00 p.m. (+/- 1 hour)
<i>Lusk</i>		
A1175-1	Niobrara Senior Center Inc	3:30 p.m. (+/- 1 hour)

### Important Notices:

- End of Year Close Out Notice –
  - Agency Express will be down for maintenance 6/24/22 – 6/30/2022
- Holiday Closure Notice –
  - Our office will be closed on these upcoming dates for holiday observances.
    - Memorial Day – 5/30/2022

Please contact us if you need assistance with shopper updates, ordering, or any other questions:

Phone: 307-265-2172

Email: [helpdesk@wyomingfoodbank.org](mailto:helpdesk@wyomingfoodbank.org)

Updated 3/11/2022